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| **Web Developer** |
| Passionate and dedicated professional with 9 years of experience in higher education, with expertise in project management and customer success, eager to transition into a full stack developer role. A highly organized self-starter with demonstrated success at managing multiple initiatives while maintaining open and professional communication. Leveraging excellent interpersonal, organizational, and problem-solving skills with a recent B.S. in Web & Digital Design to contribute to innovative web development projects. |
| TECHNICAL SKILLS & AREAS OF EXPERTISE |
| HTML | CSS | SASS | Tailwind | JavaScript | React | TypeScript | Express | Node | NoSQL | MongoDB  JSX | JSON | Git | GitHub | Visual Studio Code | Responsive Web Design  Project Management | Customer Success | Problem Solving | Communication | Resource Connection and Referrals  Event Planning | Part Time Employee Supervision | Interdepartmental Collaboration  **User Experience:** Oracle PeopleSoft, EAB Navigate, Blackboard, Salesforce, Microsoft Office Suite |
| EDUCATION |
| **B.S., Web & Digital Design (Summa Cum Laude) |** University of Maryland Global Campus (2023)  **M.Ed., Student Personnel in Higher Education |** University of Florida (2016)  **B.A., Humanities, Science and Env. (Magna Cum Laude) |** Virginia Polytechnic Institute and State University (2014) |
| PROFESSIONAL EXPERIENCE |
| TOWSON UNIVERSITY, Towson, MDJuly 2019 - Present  **Academic Advisor for Transferring and First-Year Students, Office of Academic Advising, Retention, and Completion**   * Hire, train, and supervise 8 undergraduate student employees. Organizing work schedule to maintain adequate staffing levels, providing feedback and support to promote employee performance and satisfaction. * Maintain a database tracking classroom capacity and registration limits during freshmen registration period. * Successfully register 300+ freshmen annually for first semester classes, building individualized schedules to meet academic requirements and maintain satisfactory progress towards graduation. * Promote academic success by advising cohorts of 45+ freshmen in one-to-one, small group, large group, and online settings. Using a wholistic approach to ensure a successful transition into college. * Empower open major students in their academic journey to declaring a major. Connecting students to campus and community resources and guiding them in exploratory conversations around their academic, personal, and professional goals. * Increase student retention by providing academic interventions and creating personalized improvement plans for students on academic alert, academic warning, and academic probation. * Improve the transfer experience and advance matriculation goals by providing appropriate and effective academic advising to students from pre-admissions through post-matriculation. * Present at new student orientation for groups of 100+ students and family members. Delivering information on academic and advising processes as well as university policies.   TOWSON UNIVERSITY, Towson, MDJuly 2017 – July 2019  **Coordinator of Community Service, Office of Civic Engagement & Social Responsibility**   * Hire, train, and supervise 1 graduate assistant and 7 undergraduate employees to plan and implement community service projects in the greater Baltimore region. * Advise Alternative Break Connections (ABC) student organization leadership board, including managing $40,000 operating budget and providing on-call assistance for all domestic and international student travel. * Promote mutually beneficial programming and maintain partnerships with over 60 regional nonprofits. * Plan and implement weeklong volunteer, experiential, and educational programming as part of Hunger & Homelessness Awareness Week, and National Volunteer Week. * Manage transportation funding and logistics for BTU, a presidential initiative to promote partnerships between Towson University and the greater Baltimore region. * Collaborate with Housing & Residence Life in implementation of Tigers Serving Others residential learning community.   Virginia Tech, Blacksburg, VA August 2016 – January 2017  **Interim Service-Learning Coordinator, VT Engage: The Community Learning Collaborative**   * Develop curriculum and facilitate weekly trainings for STEP UP student leaders on topics including reflection, facilitation, group development process, and social justice education. * Create materials and procedures for integrating learning outcomes and enhanced educational programming into student led immersion programs. * Partner with campus departments and faculty members to create meaningful community engagement experiences. * Supervise student leaders in planning weekend and weeklong domestic service immersion trips.   University of Florida, Gainesville, FL August 2014 – May 2016  **Graduate Assistant, Center for Leadership and Service**   * Advise Florida Alternative Breaks student organization in implementation of 16 domestic and 3 international alternative break trips annually. * Co-teach EDA 4930 Leading for Social Change: Foundations of Alternative Breaks, a 2 credit hour course for Florida Alternative Breaks student leaders. * Manage annual alternative break operating budget of $70,000. * Recruit and train 6 faculty, staff, and graduate students for the role of Learning Partner on designated trips. * Collaborate with General Counsel, Dean of Students Office, and International Center in preparation for student travel. * Assess Florida Alternative Breaks trips, site leader class, and participant workshops and implement improvements based on findings. * Collaborate with the Office of the President to plan and implement Presidential Service awards, a ceremony in recognition of over 150 students who completed 200+ volunteer hours throughout the academic year. * Supervise 3 students in implementing a Day of Service each semester for an average of 400 participants each semester. Train and oversee 35 student site leaders for each event. * Supervise 2 students in organizing the Volunteer Organization Fair each semester with over 75 local nonprofits and UF student organizations in attendance. * Create and launch Service in the Swamp, a new initiative designed to connect UF students with UF student organizations offering service opportunities. * Develop and facilitate workshops for student organizations on best practices for group community service projects. * Present to student and community organizations on a variety of topics including, servant leadership, the importance of volunteering, and tips for marketing volunteer opportunities to students at UF. * Apply for state and national community service and engagement awards on behalf of the University of Florida. |